

WHITIANGA HOLIDAY HOME

23 Pipi Dune Street, Whitianga

CHECK IN: from 3pm

CHECK OUT: before 2pm

□ KEYS

The code to the lock box containing the house keys will be sent to you prior to your stay. The lockbox is situated by the front door of the property. Please note a torch may be helpful when arriving after dark. *The keys MUST be returned to the lockbox before you return home and the lockbox locked by randomly tumbling the numbers away from the entry code!!*

ACCOMMODATION

The home is fully furnished and sleeps 6.

Bedroom 1 : 1 double bed; Bedroom 2 : 2 single beds; Bedroom 3 : 1 bunk bed (2 singles)

□ FURNISHINGS

Fully equipped kitchen, dishwasher, washing machine, Smart TV and Heat Pump

Duvets, blankets, and pillows are provided. *Existing duvet covers and pillowcases are for protection only*. For hygiene reasons please supply and use your **OWN** sheets/duvet covers, and pillowcases. Extra blankets may be required in winter. You will also need to bring your own bath and beach towels.

Soiled mattress and pillow protectors MUST be washed and replaced before you leave.

□ CLEANING SUPPLIES

Bring your own supplies including toilet rolls, tea towels, anti-bacterial cleaner or disinfectant, septic tank safe dishwashing liquid, cleaning products and toilet cleaner, and basic cleaning materials (cloths, sponges, etc.)

MOBILE / INTERNET

Mobile phone coverage is available. Wi-Fi is provided - the SSID and password are detailed on the face of the modem. *Apps such as Netflix are available on the Smart TV, however if your log in to your own account, remember to log out when you leave to prevent the next guests from accessing your account!*.

RUBBISH COLLECTION

Rubbish collection is every Tuesday. Bins must be placed kerbside by 730 am. On Red weeks place the general rubbish red bin and food scrap bin on the kerbside. On yellow weeks place the yellow mixed recycling, glass recycling, and food scrap bin on the kerbside (See the Kerbside Collection Calendar on the Notice Board or go to the Thames Coromandel District Council website for information) Rubbish will not be collected unless a "Pay as you throw" (PAYT) blue tag purchased (\$8 each) from a participating retailer (eg New World/Warehouse) is attached to the red rubbish bin lid. *Alternatively take your rubbish to the tip or home with you!*

□ WASTE

Do NOT put grease or food waste down the sink or drains. Do NOT flush baby wipes, sanitary pads, tampons, or other foreign objects down the toilet.

□ PLEASE CONSERVE WATER!

Water supply is town supply however over the summer months there can be water restrictions. Please conserve water by having limited short showers and using the washing machine only when necessary. Please turn off the washing machine taps on the tub when not in use.

In an emergency and the unlikely event of a burst water pipe or water leak/flood in the house, the water supply may be switched off at the tap situated just under the front door.

POWER

Please leave power ON when vacating the premises. Do NOT turn off the fridge! Switch the Heat Pump OFF when you leave the premises - Do NOT leave the Heat Pump on when the property is unoccupied.

CLEANING

The house must be left *clean* on vacating the property. Please refer to the Holiday Home Housekeeping Rules for our cleaning protocol. A charge may apply if the next occupant reports extra cleaning is necessary.

□ HEALTH & SAFETY – ELECTRICAL DEVICES

Multi-Boards & Adaptors - If used correctly, multi socket boards are safe, but if overloaded, worn or damaged, they can cause a fire or electric shock. *Only* use a power board with an overload protection device. Do NOT 'piggyback', multiple adapters, and extension leads, plugging one power-board into another is very dangerous!

□ HEALTH & SAFETY

If a Guest and/or Member has a safety concern, or if there is a near miss, incident, or accident, the "Near Miss Report Form" and/or the "Accident Report Form" which can be found in the Club Documents on the ASSCI website, must be completed and forwarded to the Committee

SUGGESTIONS AND FEEDBACK

To help us maintain our Club's home for your enjoyment, please complete the Guest Feedback form, scan it and email it to us on <u>admin@assci.co.nz</u> We welcome all suggestions and feedback!

